



**Board of Trustees**

Date: 11<sup>th</sup> June 2022

Zoom, hosted by Paul Robinson

Time:10.00

**Attendees:** Paul Robinson, Sarah Devine (part), Shantelle Prosper, David Norton, Sally Trevaskis

**Chair of Meeting:** Paul Robinson

**Minutes :** Paul Robinson

**Apologies :** Elena Turapina

1. Welcome to new trustee David Norton and to Shantelle Prosper having been elected and reappointed, respectively, as trustees at the AGM
2. Co-option of additional trustees  
Two nominations for appointment as trustees had been received from members since the AGM  
**Agreed:** to co-opt Sally Trevaskis and Evelyn Maclean as trustees.
3. Minutes of Board of Trustees (Council) Meeting held on 7 April 2022  
**Agreed:** the minutes, including the confidential minute, as a true record.
4. Matters arising from the minutes  
There were no matters arising from the minutes
5. Election of Chair and Vice Chair of the Board (Council)  
**Agreed:** to elect Paul Robinson as Chair and Shantelle Prosper as Vice Chair
6. Confidential item
7. Schedule of Board (Council) meetings  
**Agreed:** to meet on the first Tuesday evening of each month, commencing 2<sup>nd</sup> August, at 17.00 for 1.5 hours

8. The mechanism for acceptance of the 2020/21 UKATA accounts

**Noted:** That the 2020/21 accounts were still being finalised by Swindells and once agreed and submitted to Companies House, arrangements would be made for an EGM for the business of accepting the accounts by the membership

9. Arrangements for the 2023 UKATA annual conference

**Considered:** details for the conference submitted by Susan Arslan.

**Agreed:**

- i. To support the proposal for the conference to be held at the Mercure Hotel in Cardiff.
- ii. To request further proposals and options for payment for conference organising from Susan Arslan

10. Taking the revised governance structure forward

**Agreed:** Shantelle Prosper and Sally Trevaskis to review governance structure and report back to the Board at the August meeting.

11. Any other business

There was no further business

Meeting closed at 12.06